|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Rzeczpospolita Polska | Państwowa Inspekcja Pracy  Główny Inspektorat Pracy  ul. Barska 28/30  02-315 Warszawa  Polska | | | | | | | | | | Annotation | | | | | | | |
|  | | | | | | | |
| **An employer’s statement on the posting of a worker to the territory of the Republic of Poland** | | | | | | | | | | | | | | | | | | |
| A statement of an employer established in a Member State | | | | | |  | | A statement of an employer established in a non-member State | | | | | | | | | |  |
| A Member State is a State which belongs to the European Union and Norway, Iceland, Liechtenstein and Switzerland. | | | | | | | | | | | | | | | | | | |
| **1. Instructions for completing the document** | | | | | | | | | | | | | | | | | | |
| 1. | Complete in CAPITAL letters. | | | | | | | | | | | | | | | | | |
| 2. | Mark selection boxes  or . | | | | | | | | | | | | | | | | | |
| 3. | Complete in **black** or **blue**. | | | | | | | | | | | | | | | | | |
| 4. | Submit the statement in Polish or in English in writing in paper or electronic form, including via the Contact Point (www.biznes.gov.pl). | | | | | | | | | | | | | | | | | |
| **2. Data of an employer** | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Company name |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Tax Identification Number (NIP) |  | | | | | | | | | | | | | | | | | |
|  | *If applicable.* | | | | | | | | | | | | | | | | | |
| Other identification number obtained for tax and insurance purposes |  | | | | | | | | | | | | | | | | | |
|  | *If you do not have NIP number.* | | | | | | | | | | | | | | | | | |
|  | **1. Address of registered office of the posting company or place of residence of an employer who is a natural person** | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Country |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| City |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Street name |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Building number |  | | | | | | | | |  | Flat/office number | | |  | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Postcode |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Post |  | | | | | | | | | | | | | | | | | |
|  | **2. Contact details of an employer** | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Business telephone number |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Business email address |  | | | | | | | | | | | | | | | | | |
|  | **3. An employer’s correspondence address** *(to be completed* if different from above*)* | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Country |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| City |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Street |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Building number |  | | | | | | | | |  | Flat/office number | | |  | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Postcode |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Post |  | | | | | | | | | | | | | | | | | |
| **3. Content of a statement** | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Estimated number of employees posted to the territory of the Republic of Poland |  | | | | | | | | | | | | | | | | | |
|  | *Data of workers posted to the territory of the Republic of Poland must be entered in the table annexed to the statement (separately for each workplace of posted workers)* | | | | | | | | | | | | | | | | | |
| The envisaged starting date of the posting of workers to the territory of the Republic of Poland |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Estimated completion date of the posting of workers to the territory of the Republic of Poland |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| .  The nature of the services justifying the posting ( sector of service activity of the company) |  | | | | | | | | | | | | | | | | | |
|  | **1a. The data of a person staying in the territory of Poland authorised to act as an intermediary of an employer established in a Member State with the National Labour Inspectorate** (address in the territory of the Republic of Poland)  **or**  **1b. The data of a person staying in the territory of the Republic of Poland, acting on behalf of an employer established in a non-member State and authorised to represent him towards the National Labour Inspectorate** (address in the territory of the Republic of Poland) | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Name |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Surname |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| City/town |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Street |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Building number |  | | | | | | | | |  | Flat/office number | | |  | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Postcode |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Post |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Business phone number |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Business email address |  | | | | | | | | | | | | | | | | | |
|  | **2. The place of storage of documents of posted workers** (in the territory of the Republic of Poland) | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Name of storage place (e.g. company name)) |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Voivodship |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| City/Town |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Street |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Building number |  | | | | | | | | |  | Flat/office number | | |  | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Postcode |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Post |  | | | | | | | | | | | | | | | | | |
|  | **3. Data of user-employer, the employer to which a temping agency sends a worker to perform temporary work and who sets the worker tasks and controls their fulfilment** (to be completed if the worker posted to the territory of Poland is to perform work for the user-employer) | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Company name |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Tax Identification Number (NIP) |  | | | | | | | | | | | | | | | | | |
|  | *If applicable.* | | | | | | | | | | | | | | | | | |
| Other identification number obtained for tax and insurance purposes |  | | | | | | | | | | | | | | | | | |
|  | *If you do not have NIP number.* | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Voivodship |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| City/Town |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Street |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Building number |  | | | | | | | | |  | Flat/office number | | |  | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Postcode |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Post |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Business phone number |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | |
| Business email address |  | | | | | | | | | | | | | | | | | |
| **4. Data of a proxy** *(if has been appointed)* | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Name |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Surname |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| City/Town |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Street |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Building number |  | | | | | | | | |  | Flat/office number | | |  | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Postcode |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Post |  | | | | | | | | | | | | | | | | | |
| **5. Legal basis** | | | | | | | | | | | | | | | | | | |
| Article 24 (3) and (4)in conjunction with paragraph 6 and article 26 of the Act on the posting of workers in the framework of the provision of services. | | | | | | | | | | | | | | | | | | |
| **6. Attachments** |  | | | | | | | | | | | | | | | | | |
| brbr |  | | | | | | | | | |  | | | | | | | |
| 1. |  | Data of employees posted to the territory of the Republic of Poland. | | | | | | | | | | | | | | | | |
|  | *Indicate the number of attachments.* | | | | | | | | | | | | | | | | | |
| 2. | Document of power of attorney, if a proxy has been appointed | | | | | | | | | | | | | | | | | |
|  |  | |  | | | | | | | |  | | | | | | | |
| 3. | Fee for granting power of attorney, if a proxy has been appointed | | | | | | | | | | | | | | | | | |
| **7. Data of a person submitting the statement** | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Name |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Surname |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| City/Town |  | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | |  | | | | | | | |
| Date |  | | |  | **-** | |  | |  | | | - |  | |  |  |  | |
|  | *Date in format: DD-MM-YYYY* | | | | | | | | | | | | | | | | | |
| Signature |  | | | | | | | | | | | | | | | | | |

**ATTACHMENT No. …. – Data of employees posted to the territory of the Republic of Poland** (to be completed for each workplace address of the posted workers)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Address of workplace of employees posted to the territory of the Republic of Poland** | | | | |
| Voivodship | City/town | Street | Building number | Flat/office number |
|  |  |  |  |  |

**Data of employees posted to the territory of the Republic of Poland**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **L.p.** | **Name** | **Surname** | **Date of birth** | **Citizenship** |
| 1. |  |  |  |  |
| 2. |  |  |  |  |
| 3. |  |  |  |  |
| 4. |  |  |  |  |
| 5. |  |  |  |  |
| 6. |  |  |  |  |
| 7. |  |  |  |  |
| 8. |  |  |  |  |
| 9. |  |  |  |  |
| 10. |  |  |  |  |
| 11. |  |  |  |  |
| 12. |  |  |  |  |
| 13. |  |  |  |  |
| 14. |  |  |  |  |
| 15. |  |  |  |  |